

Chips and Palace Casinos

JOB DESCRIPTION

JOB TITLE: F & B Manager

JOB SUMMARY: Hires, trains, motivates, evaluates, and manages food and beverage staff to ensure the employees receive the training, support, guidance, feedback, and resources necessary to accomplish established objectives.

LICENSE REQUIRED: WA Food Permit, Class 12 Liquor Card

SALARY RANGE: Negotiable DOE

POSITION REPORTS TO: General Manager/ Director of Operations

EXTENT OF JOB AUTHORITY: Monitors and evaluates performance of the concession department in order to facilitate proper planning and ongoing improvement of services and financial return.

MINIMUM EDUCATION REQUIRED: Must have a high school degree or GED equivalent plus 3 years prior culinary experience. Three (3) years experience in culinary arts field in addition to three (3) years managerial and purchasing experience.

PHYSICAL REQUIREMENTS: Must have competent knife skills. Must be able to sit, stand, walk, stoop, bend, reach, and etc. for extended lengths of time. Manual dexterity for routine kitchen and computer work.

SPECIFIC SKILLS/KNOWLEDG/EXPERIENCE REQUIRED: Must have current working knowledge of food safety guidelines. Prior hands-on experience in the culinary field with special training, such as apprenticeship, internship, and/or seminars. Financial planning and analysis, operation planning and analysis, food production and preparation techniques, food service and sales strategies.

SPECIFIC DUTIES PERFORMED:

1. Develop strategies, goals, and budgets to successfully meet established company goals.
2. Hire, train, motivate, evaluate, and manage food and beverage staff to ensure company goals are met.
3. Monitor, evaluate, and increase the performance of food and beverage department.
4. Facilitate proper planning and ongoing improvement of services and financial return.
5. Use superior communication skills with peers, subordinates, and outside contacts.
6. Negotiate with vendors and suppliers to ensure top-quality products are received.
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8. Perform other duties as assigned.

I have read and understand the job description listed above. I further understand that Michels Development maintains an "at will" employment policy for all its employees.

Print Name _____

Signature _____ Date _____